

Fast Food Manager's Tax Deduction Worksheet

Year: _____

Last Name: _____

Taxpayer: Manager of fast food restaurant earns a base salary plus bonuses based upon ability to increase sales and reduce operating costs. Below are the non-reimbursable expenses which were disbursed to increase volume of sales and worker productivity, thus earning bonuses or commissions:

- Supplies - Shoe Polish, Nail Polish Remover, Razor, Cleaning Supplies, etc. _____
- Emergency Food - Lettuce, Tomatoes (Non-reimbursed) _____
- Employee Relations _____
- Christmas Gift Bonuses - Sharing Manager's Bonus _____
- Business Entertainment - Ball Games/Golf _____
- Uniforms _____
- Laundry, Dry Cleaning _____
- Safety Shoes _____
- Home Phone - Toll Calls _____
- Pay Phones, Outside Restaurant _____
- Cellular Phone _____
- Pager _____
- Promotion, Christmas, Halloween, etc. _____
- Haircuts, Hairnets _____
- Employee Gasoline _____
- Employee Advances _____
- Hardware, Tools _____
- Office equipment - Depreciable Items _____
- Cash Over /Short _____
- Robbery, Theft, Counterfeit Bills, Checks _____
- Business Meetings, Business Inter-Manager Sales _____
- Advertising Meetings _____
- Competitive/Comparative Shopping _____
- Wages, Transient Labor, Neighborhood Kids _____
- Additional Mandatory Insurance _____
- Professional Services - Attorneys, Tax Returns _____
- Special Sponsorship _____
- School Papers, Ads - Help Wanted _____
- Tradesmen _____
- Repairs, Rentals, Parts _____
- Other _____
- Other _____

Total: _____

Note: Adequate records are required to substantiate all deductions.